

The regular meeting of the Glendive City Council was held Tuesday, April 19, 2022. Mayor Teresea Olson called the meeting to order with the following Council members present: Doug Baker, Leon Baker, Rhett Coon, Mike Dryden, Betsey Hedrick, Clyde Mitchell and Gerald Reichert and Jason Stuart. Department heads present included: Frank Ceane, Mary Jo Gehmert, Bill Klunder, Todd Opp and Kitty Schmid. Others present included: Sean Allen, Deb Anderson, Jim Atchison, Sean Beasley, Mary Burman, Aaron Connor, Ariana Conrad, Josh Conrad, Tammy Dey, Tanner Dey, Todd Dey, Terra Doll, Bonnie Fehr, Jake Feist, Russell Feisthamel, Rick Fisher, Brant Gordon, Peggy Hansen, Lance Harrison, Brendan Heidner, Jerald Howard, Peggy Iba, Brett Irigoien, Alex Jeffords, Wendy Jensen, Caleb Kadrmas, Kari Keller, Marilyn Kutzler, Bill LaFond, Kathy LaFond, Cindy LaPlante, Jamie McMillan, Bruce Miller, Dallas Mitchell, Laura Moser, Hannah Nash, Lacey Newton, Taylor Patterson, Warren Pierce, Britny Powell, Cheyenne Price, Shawna Sargent, Michael Scales, Veronica Scales, Chris Schmitt, Deb Schwartz, Brad Sharbono, Don Silbernagel, Pam Silbernagel, Nathan Smelser, Nichole Smelser, Kody Sodt, Eric Steele, Lacey Tennant, Ty Ulrich, Tate Vaira, Patty Winchell, Julie Wolff, Cory Wootan, Mary Alice York

Mayor Olson opened the Council meeting at 7:00 p.m. and recited the Pledge of Allegiance.

The regular meeting was stopped at 7:01pm and two public hearings were held for Dawson County, City of Glendive and Town of Richey Subdivision Regulations and Nuisance Ordinance at 112 Glenwood Avenue. The regular meeting resumed at 7:21pm.

Reichert moved to approve the minutes of the April 5, 2022 regular Council meeting; second by Coon and the passed with 8 voting in favor and 0 votes against

Committee Minutes

Street Committee, City of Glendive

Monday April 11, 2022, 4:00 pm

Glendive City Court, Special Use Building

Present: Refer to FUPR Committee report

Agenda Items:

- 1) No agenda items.
- 2) Chairman Reichert informed the committee for informational purposes only that we should be prepared, in May, to discuss and address the California Street drainage problem.
- 3) Councilman Coon updated the Committee on Mead Avenue, Washington School zone caution lights.
- 4) Mayor Olson updated the committee on Bell Street and the Pondarosa building.
- 5) Public comment was asked for and none was given.

Adjourn 4:10 pm

Gerald Reichert

FUPR COMMITTEE 4/11/2022

ATTENDANCE

Mayor: T. Olson

Judge: K. Burman

FUPR Committee :R. Coon, G. Reichert, J. Stuart, M. Dryden

Council Members: D. Baker, B. Hedrick, C. Mitchell

Dept. Heads: **Recreation** J. Silbernagel **Police** B. Klunder **Public Works** F. Ceane

Operations K. Schmid **Fire** T. Opp **Ambulance** MJ Gehmert **Dispatch** J. Pastones

City Employees: M. Scales, R. Feisthamel, J. Reitz, D. Saeman

Media: **Ranger-Review** B. Heidner

Sheriff: R. Canen

Guests: Lynne Anderson Supervisor SE MT Dispatch, B. Mitchell, S. Sargent, P. Iba, B. Sharbono, M. Burman, T. Burman, D. Deines

Duration: 4:08-6:52

AGENDA

1. **Flower Pot Request:** Peggy Iba for GGCF requested City permission to hang flower baskets on City light poles , 2 per pole and 2 poles per block, from Barry Underpass to Hagenston Insurance. Baskets will be hung from Memorial Day to mid-Oct. **For this year**, PW is to install brackets and hang baskets. Other costs/responsibilities borne by local business, GGCF, and volunteers.
 - a. **ACTION: FUPR recommends Council approval of this program on an annual basis.**

2. **Proposals From SE MT Dispatch:** Lynne Anderson, supervisor of SE MT Dispatch, presented three options that she believed would help the City of Glendive with its staffing issues at the dispatch center. Many questions and much discussion followed during the 90-minute presentation.
 - a. **ACTION: FUPR requested more info/time prior to a formal recommendation.**

3. **Community Clean-Up Week:** Glendive Chamber Director Terra Burman requested City approval of \$1000.00 donation to Community Clean-Up Week to run from April 25 thru April 30. The Chamber will administer the program with guidance from PW. The Mayor will contact the County and WBI for their \$1000.00 contributions to Community Clean-Up Week.
 - a. **ACTION: FUPR recommends Council approval of \$1000.00 donation to CCUW.**

4. **Fee Increases for Recreation Programs:** Director Silbernagel requested increases in fees for the City swimming pool lessons and passes. Other program changes for summer were identified.
 - a. **ACTION: FUPR recommends Council approval of City pool fee increases.**

5. **KLJ Amendment to River Bore Project:** PW Director Ceane brought an amendment to Task Order #1 to pay for surveys and permitting fees totalling \$11,528. If approved the adjusted cost for Task Order #1, the Yellowstone River "bore" project, would be \$158,528.00
 - a. **ACTION: FUPR recommends Council approval of amendment to Task Order #1 for \$11,528.00.**

6. **Lloyd Square BB Court Bid:** PW received a bid from Baker Construction, JP Baker, to build a 55' X 88' basketball court in Lloyd Square Park for a sum of \$41,240.00. Baker Construction would be responsible for all aspects of building the surface for the bb court. The posts, backboards, baskets, and nets are not included in this bid.
 - a. **ACTION: FUPR recommends Council acceptance of bid from Baker Construction to build bb court at Lloyd Square Park for a sum of \$41,240.00.**
7. **Goodale Amended Plat:** Director Ceane recommended the City approve a proposed amended plat for Michael Goodale's property. The amendment would adjust the property line between two adjacent properties owned by Mr. Goodale.
 - a. **ACTION: FUPR recommends Council approval of amended plat for Mr. Goodale.**
8. **Mason Moore Foundation Grant:** Asst. Chief Klunder reported that the GPD has received a \$5000.00 Mason Moore Foundation Grant for the purchase of personal protective gear for GPD officers.
 - a. **ACTION: FUPR recommends Council approve acceptance of \$5000.00 GPD grant.**
9. **Change City Credit Card Policy:** Last month Director Schmid brought a proposal for changes in City Policy as it related to City credit card use by City employees. Committee members were to look over these changes for possible recommendation to the Council.
 - a. **ACTION: FUPR recommends Council approval of changes in City Policy in regards to use of City credit cards by department heads and City employees.**
10. **Public Comment:** Asst. Chief Klunder will push to finish PD projects.
11. Meeting adjourned 6:52 pm
12. Chairman comments
13. Respectfully submitted Mike Dryden Ward III

Personnel Committee Report

City of Glendive

Personnel Committee

Wednesday April 13, 2022

4 PM

Members present: Mayor, D. Baker, Hedrick, L. Baker, Mitchell. Others: Kitty Schmid, Brendan Heidner.

Resignation of Chief Hickman.

Action: Accept Chief Hickmans resignation effective April 15, 2022.

Public Information Officer.

FYI: Mayor asked for and received permission to research possibly adding a Public Information Officer. More information to come later.

Pay for Interim Chief of Police.

Assistant Chief Klunder has taken over as the Interim Chief. Since he is performing the duties of Chief of Police the committee feels he should be paid the wages of the position. Until the position is filled permanently by TBD.

Action: Committee recommends increasing Interim Chief Klunder to the Chief of Police wage effective April 16, 2022.

Assistant Chief of Police. Researching possibilities.

FYI: While the process of looking for a new Chief of Police is on going. The committee also wants to take a look at roles and duties of the AC and see what changes if any may need to be made.

Public comment. None

Adjourned 4:18 pm

Doug Baker

Ward 3

PUBLIC COMMENT ON THE AGENDA

Bill Klunder, Hannah Nash, Kari Keller, Lacey Newton, Tammy Dey, Tate Vaira, Deb Anderson, Mary Jo Gehmert, Arron Conner Laura Moser, Mary Burman, Nichole Smeltzer, Ty Ulrich, and Nathan Smeltzer all gave public comment on the dispatch center and finding immediate relief for the dispatchers.

NEW BUSINESS

Approve the Greater Glendive Community Foundation Flower Pot Program on an annual basis. Dryden made a motion to approve the Greater Glendive Community Foundation Flower Pot Program on an annual basis; second by Hedrick and the motion passed with 8 voting in favor and 0 votes against. Dryden explained next years costs and maintenance would need to be approved again as he put emphasis on this being an action approved annually.

Approve Dawson County 9-1-1 Committee recommendation for the City of Glendive to obtain 2-month contract with Southeast MT Dispatch to provide immediate relief of City of Glendive Dispatchers with weekly Committee meetings to research all future dispatch options. No motion was made on this agenda item.

Approve \$1000.00 donation to Community Cleanup Week. Stuart made a motion to approve a \$1000.00 donation to Community Cleanup Week; second by Hedrick and the motion passed with 8 voting in favor and 0 votes against.

Approve City Pool fee increases. Mitchell made a motion to approve the city pool fee increases; second by Coon and the motion passed with 8 voting in favor and 0 votes against.

Approve amendment to Task Order #1 for \$11,528.00. Dryden made a motion to approve the amendments to Task Order #1 for \$11,528.00; second by D. Baker and the motion passed with 8 voting in favor and 0 votes against.

Accept the bid from Baker Construction to build BB court at Lloyd Square Park for the sum of \$41,240.00. Reichert made a motion to accept the bid from Baker Construction to build BB court at Lloyd Square Park for the sum of \$41,240.00; second by Stuart and the motion passed with 6 voting in favor, 0 votes against and 2 abstaining from the vote.

Approve amended plat for Mr. Goodale. Hedrick made a motion to approve the amended plat for Mr. Goodale; second by D. Baker and the motion passed with 8 voting in favor and 0 votes against.

Approve acceptance of \$5000.00 GPD grant. Hedrick made a motion to approve accepting the \$5,000.00 GPD grant; second by Reichert and the motion passed with 8 voting in favor and 0 votes against.

Approve changes in City policy in regards to use of City credit cards by department heads and City Employees. Dryden made a motion; second by Hedrick and the motion passed with 8 voting in favor and 0 votes against.

Accounts Payable Claims: \$64,060.63. Reichert moved to approve the accounts payable for: \$64,060.63; second by Hedrick and the motion passed.

DEPARTMENT HEAD COMMENTS

Frank Ceane gave a report to the council about the public works department.

Todd Opp gave a report to the Council about the fire department.

Kitty Schmid gave a report to the council about the finance and operations department.

Bill Klunder gave a report to the Council about the police department.

Mary Jo Gehmert gave a report to the Council about the ambulance department.

MAYOR'S COMMENTS

Mayor Olson gave an update on the Ponderosa Building.

COMMITTEE MEETINGS

Ordinance Committee-Monday, April 25-4:00pm

Personnel Committee- Monday, April 25-4:15pm

DEPARTMENT REPORT

Fire Department and Rec Department submitted written reports included in the packet.

PUBLIC COMMENT ON ANY PUBLIC MATTER NOT ON THE AGENDA

Lance Harrison gave public comment on the Lloyd Square memorial basketball court progress.

OTHER BUSINESS

Mayor Olson explained there was actionable agenda items from the Personnel Committee that were omitted from the agenda as well as the Resolution #3094. Mayor asked D. Baker to make a motion to add the agenda item. D. Baker asked to take it back to Personnel Committee for clarification.

Mayor asked for a motion to adopt Resolution #3094, included in the packet, approving the credit card use policy. Reichert made a motion to add the Resolution #3094 credit card use policy to the agenda; second by Mitchell. The motion to add agenda item passed with 8 voting in favor and 0 votes against.

Reichert made a motion to adopt Resolution #3094 adopting the credit card use policy and procedure; second by Coon and the motion passed with 8 voting in favor and 0 votes against.

Coon made a motion to add to the agenda special city council meeting to be held Tuesday, April 26 at 7:00pm; second by Reichert. The motion to add agenda item passed with 8 voting in favor and 0 votes against.

Coon made a motion to hold a special council meeting on Tuesday, April 26 at 7:00pm; second by Reichert and the motion passed with 8 voting in favor and 0 votes against.

Coon made a motion to add to the agenda tonight and also the next Personnel Committee to approve creating emergency temporary dispatch positions; second by Reichert. The motion to add agenda item passed with 8 voting in favor and 0 votes against. Coon added this is created so that we can hire those positions such as any Fallon County dispatchers that can fill in.

Coon made a motion to add to the special council meeting and also the next Personnel Committee to approve creating emergency temporary dispatch positions; second by Reichert and the motion passed with 8 voting in favor and 0 votes against.

Coon made a motion to add to the agenda to forgo interviews for previous employees and qualified emergency personnel. dispatchers that are qualified due to the emergent situation; second by Reichert. The motion to add agenda item passed with 8 voting in favor and 0 votes against. Coon added the motion to specifically include Fallon County dispatchers that are qualified that we would be able to hire them on the spot.

Coon made a motion to include in both the personnel committee meeting and special city council meeting on Tuesday, due to the emergency situation that we forgo interviews for previous employees and for emergency dispatchers; second by Reichert and the motion passed with 8 voting in favor and 0 votes against. Coon added if the applicant schedule works out, they plan to have people covering shifts by Wednesday morning.

Stuart made a motion to adjourn the meeting; second by L. Baker and the meeting was adjourned at 8:46pm.

Dated this 19th day of April, 2022.
Approved the 3rd day of May, 2022.

Teresea Olson, Mayor

ATTEST:

Jessica Reitz, Administrative Clerk